

Stanford University Department of History

History Major Declaration Form

Declaring a History Major

Before declaring the major, students must take at least one class within the Stanford Department of History, taught by a Stanford History instructor.

- 1) **Find a faculty advisor.** The best way to find an advisor is to take a variety of history courses, drop in during faculty office hours (posted in the History Department main office), and introduce yourself as a prospective history major. Faculty are happy to suggest coursework and to offer counsel.
- 2) **Complete this declaration form and have your advisor sign it.**
- 3) **Submit this declaration form to Kai Dowding** (kdowding@stanford.edu) **or the History Department office** (building 200, room 113).
- 4) **Declare the history major in AXESS.** Only students who have submitted a signed history major declaration form will be accepted by AXESS as history majors. This restriction ensures that all history majors have advisors.

A note on timing: Students usually declare in the first, sophomore, or early junior year. History majors are required to be declared **six quarters** prior to graduation; students declaring later than the Autumn quarter of their junior year need to submit a petition for exemption (available in the History Office and on the department website), accompanied by a plan for completing the major.

Student Name

Expected Quarter and Year of Graduation

Date

SUID #

Phone Number

History Course Completed

(Prerequisite to declaring: students must take at least one class within the Stanford Department of History, taught by a Stanford History instructor)

Email Address

Intended Concentration

I shall serve as major advisor to the above-named student.

Faculty Advisor Name

Faculty Advisor Signature

Office Use Only

___ Approved ___ Email ___ Advisor ___ List